

National Taiwan Normal University
College of Science Guidelines for the Implementation of Evaluations

Approved at the 96th College Affairs Meeting on December 14th, 2012, Announced and Implemented
by the President of the University on December 20th, 2012

Approved at the 105th College Affairs Meeting on December 12th, 2014, Announced and
Implemented via NTNU-COS Letter No. 1031030798, December 22nd, 2014

Approved at the 138th College Affairs Meeting on October 26th, 2021, Announced and Implemented
via NTNU-COS Letter No. 1101050087, November 15th, 2021

- I. The current guidelines, titled National Taiwan Normal University College of Science Guidelines for the Implementation of Evaluations, have been formulated pursuant to National Taiwan Normal University (hereinafter referred to as NTNU) Self-Evaluation Policy and NTNU Guidelines for the Implementation of Evaluations by Academic Departments to further enhance existing mechanism and overall competitiveness of the college.
- II. To coordinate and guide evaluation and its related issues within the college, the College of Science (hereinafter referred to as the College) has created the College-level Evaluation Committee (hereinafter referred to as the Committee). The organization of the Committee and the selection of the committee members are as follows:
 - (1) The Convener: The Chair of the Committee shall be the Dean of the College.
 - (2) Members of the Committee: The Associate Dean of the College and heads of teaching units are ex-officio members. The Dean may nominate two to three NTNU faculty members or off-campus experts or scholars to serve as members of the Committee. The selection of committee members must observe the principle of recusal due to conflicts of interest.
- III. The duties of the Committee are as follows:
 - (1) Formulate evaluation related elementary rules and regulations for the College.
 - (2) Coordinate and promote developmental features and index of evaluated unit; plan the evaluation procedure of units being assessed; conduct evaluations; review self-evaluation reports from the units being assessed, and follow up on improvements based on the self-evaluation results.
 - (3) The evaluated unit proposes a list of recommended evaluation committee members and a list of evaluation committee members who should recuse themselves. The Committee reviews the two lists submitted by evaluated units, and delivers the lists to the Self-evaluation Advisory Committee for review and verification. Evaluation committee members are then appointed by the President, and their term lasts for three years. The evaluation committee members shall be off-campus members who are either scholars having teaching and research experiences in higher education or representatives from related fields. The number of evaluation committee members shall be three to five.
 - (4) Supervise departments or institutes (and degree programs) on the formulation of its own implementation guidelines and assemble its own department-level evaluation committee.
 - (5) To be responsible for consulting on evaluations of evaluated units in each college, confirming evaluation reports, reviewing evaluation results, and

assisting departments with the planning and execution of subsequent improvements.

- IV. Details on evaluation implementation shall abide by Article V to Article VII of NTNU's Guidelines for the Implementation of Evaluations by Academic Departments.
- V. Other matters not covered herein should refer to the NTNU Self-Evaluation Policy and other relevant regulations.
- VI. The current guidelines shall be announced and implemented after being passed in the College Affairs Meeting. The same shall apply to all of its subsequent amendments.