

Establishment Charter for the Advanced Materials and Green Energy Research Center, National Taiwan Normal University (College-level Center)

Adopted by the first School Affairs Meeting in the 2021 academic year on October 26, 2021.
Adopted by the 374th Executive Council Conference on December 1, 2021.

Article	Article Content	Description
Article 1	This Charter is based on the university's Center Establishment and Administration Method as well as the Center Establishment and Administration Method Enforcement Provisions.	Legal Basis
Article 2	Our school has specially established the Advanced Materials and Green Energy Research Center (hereinafter "the Center") to provide a multidisciplinary cooperation platform for academic discourses and cooperation both internally and externally.	Mission
Article 3	<p>The missions of the Center are as follows:</p> <ol style="list-style-type: none"> 1. Organize academic seminars in academic fields related to the Center. 2. Invite scholars in related fields to visit the university for short- and medium-term visits. 3. Promote exchanges and cooperation among Center members, postdoctoral fellows, and related graduate students. 4. Organize science popularization events on related topics and promote the popularization of new knowledge. 5. Organize study camp activities for college students. 	Missions of the Center
Article 4	This Center is a College-level Center affiliated with the College of Science.	Center Affiliation Level
Article 5	<p>The Center has the following 2 teams handling its relevant operations:</p> <ol style="list-style-type: none"> 1. Academic Team: Plans academic speech exchanges and other related activities. 2. Science popularization and promotion team: Plans science popularization, promotion, and other related activities. 	Division of Labor and Operations of the Organization
Article 6	The Center's funding is based on the self-sufficiency principle and must bear the Center's electricity, telephone, venue rental, and maintenance expenses. All income and expenditures shall be handled according to the relevant laws and regulations.	Funding Sources and Utilization Planning
Article 7	<p>The Center shall establish <u>one director</u> in charge of handling the Center's operations. The <u>dean of the College of Science shall recommend a teacher above the assistant professor level</u> to serve as the director part-time, and the university's principal shall approve the appointment. The term is two years and may be renewed twice.</p> <p>The Center shall establish <u>one deputy director</u> to assist the director in handling the Center's operations. The director shall select a teacher <u>above the assistant professor level</u> to serve as the deputy director part-time. The term of office shall be consistent with that of the Center's director.</p>	Center Director Appointment Method

Article	Article Content	Description
Article 8	<p>The Center shall establish <u>one team leader for each team</u>. The director shall invite a teacher above the assistant professor or researchers above the assistant researcher level to serve as team leaders. The term of office shall be consistent with that of the Center's director.</p> <p>According to research or operation needs, the Center may employ several postdoctoral researchers and administrative staff. The principle is that they shall not occupy the school's formal posts and shall be recruited (employed) through open recruitment according to relevant regulations.</p>	Principles for Hiring Center Leaders and Other Personnel
Article 9	The Center shall establish several part-time researchers. After receiving approval from the Center's conference, the director shall employ teachers above the assistant professor or researchers above the assistant researcher level to serve as researchers.	Principles for Hiring Other Professionals
Article 10	If the director, deputy director, team leader, and special assistant of the Center are part-time teachers of the university, their teaching hours can be reduced according to the "Estimate Points Calculation for School Teacher Hours," and the Center shall pay the fees for the reduced teaching hours. If the overtime is exceeded due to this reason, the overtime fee shall not be paid during the academic year.	Teaching Hour Reduction for Supervisors at all Levels
Article 11	The Center shall hold central meetings, which are convened by the Center's director, deputy director, and team leaders. The director shall chair the regular meetings to discuss the relevant operations of the Center. If necessary, part-time researchers from the Center or relevant personnel from the university may be invited to attend.	Center Meeting Related Matters
Article 12	<p>The Center shall conduct an evaluation <u>every 5 years</u>. <u>The College of Science</u> shall handle the evaluation affairs, and the reports are submitted to the <u>School Affairs Meeting</u> for review and discussion. The meeting may decide on relevant recommendations if the evaluation results fail to meet the set functions or the operating conditions do not meet certain standards.</p> <p>The assessment items, methods, and results shall be handled according to the university's Center Establishment and Administration Method as well as the Center Establishment and Administration Method Enforcement Provisions.</p>	Evaluation Method
Article 13	Matters not stipulated in this Charter shall be handled according to the relevant university regulations.	Handling Method for Unstipulated Matters
Article 14	This Charter shall be reviewed and approved by the School Affairs Meeting of the College of Science and implemented after review and approval by the Executive Council Conference. The same shall apply to its revisions.	Implementation and Revision Method