

College of Science Subsidization Department Scholarship Procedures for Foreign Students

One. Implementation Method

1. The college's subsidization department scholarship procedures for foreign students are implemented according to the "Guidelines for Funds used to Strengthen the College's Academic Research" according to the amendment and approval by the 1st Academic Development Committee meeting for the 2019 academic year on September 26, 2019.
2. Article 4 of the preceding Guidelines stipulates: "The foreign student scholarship is issued based on the number of newly enrolled foreign students in each department, graduate program, or professional college per semester (excluding students from Mainland China, Hong Kong, and Macau). Each foreign student receives a scholarship of NT\$30,000, which is disbursed in the semester of enrollment. Each foreign student can only receive this scholarship once during their academic program."
3. This scholarship is awarded to foreign freshmen in the college's master's and doctoral programs but does not include students recruited in collaboration with external units.

Two. College Funding Review Procedure

1. The college shall confirm the registration status of foreign freshmen with each department one month after the start of spring and autumn classes each year and confirm the approved general roster (with the seals of the organizer, department supervisor, and dean) based on the new students' list provided by the International Office.
2. After the school compiles and approves the roster, each new master's and doctoral student shall receive an NT\$30,000 subsidy per semester, which shall be issued to the student's department in two semesters. The student's department must sign a request for approval to spend the funds.
3. The college shall deliver a letter to each department, provide the purchase requisition number, and request that the department assist in the subsequent verification process.

Three. Department Verification Process and Precautions

1. Attach the following documents and send them to the department supervisor, cashier team, and accounting office for approval before proceeding with fund appropriation.
 - (1). 1 copy of the general roster approved and signed off by the dean.
 - (2). 1 copy of the voucher details form.

(3). 1 copy of the payee's account information form.

(4). Print two copies of the receipt list for the cashier team and accounting office. The format is shown in the attached document (since foreign student scholarships do not require income tax deduction, there is no need to enter the income tax system).

Note: When a scholarship is awarded to a new student for the first time, the student must submit a copy of his or her residence permit and bankbook for information input (but only a photocopy of the bankbook is required for cancellation).

2. All departments are requested to help finish scholarship allocation matters by June for spring classes and December for fall classes.
3. Please notify the college if an award-winning international student takes a leave of absence or withdraws from school during the semester.
4. If a student is not eligible to receive this scholarship, please notify the college to cancel his or her qualification.